Datasheet

46%

Reduction in Audit Finding

Document Management

Manage your critical documents at scale to drive adoption, productivity, safety, and efficiency while ensuring compliance

ENABLE YOUR WORKFORCE BY MANAGING YOUR DOCUMENTS IN A CONTROLLED AND VERSIONED WAY

With CQ Document Management, you can manage the entire document lifecycle, gain complete visibility and rely on a single source of truth across all locations for more effective decision making.

Regulatory compliance is stringent. With an electronic approach to document management across the enterprise, you'll have a central repository to create, modify, review, approve, store, organize, access and share documents globally in a controlled manner. Track each document from origin to obsolescence with analytics, graphical dashboards, integrated collaboration and workflow tools.

Support Your Entire Organization

Document Creators (Owners)
Collaborate with stakeholders for faster update workflows. Link to relevant documents, images, and video for better end-user comprehension.

Document Coordinators
Tailored for today's modern, remote, and outsourced workforce, our platform ensures routing, review, and approval is performed efficiently.

HR and Training Managers
Be confident that new as well as updated documents are easily integrated into the training process.

IT/CIOs
Rely on secure, scalable, cloud-based technologies for all document control, compliance, and permission-management needs.

Quality/EHS/ QHSE Managers
Maintain effective document control to maintain compliance (ISO 9001/14001/45001)

Production/ Supply Chain/ Operations Teams
Easily access up-to-date information, anytime, wherever they are.

Key Safety Observations Features

- Release Management
- Document-based Training
- Collaboration
- Integrated Change
- Workflow
- AI Powered Search
- Revision/Review
- Mobile Access
- Centralized Database
- Enterprise Grade Security

CENTRALIZED DATABASE

Central repository for storing and organizing all types of documents based on various templates and classification criteria. Eliminate the risk from outdated, manual paper documentation.

WORKFLOW

Collaborate with colleagues concurrently or sequentially; capture changes/comments as part of document content review workflow.

RELEASE MANAGEMENT

Release documents either manually or automated by effective date.

INTEGRATED CHANGE

Manage changes requests, reviews, incorporation and closures. Integrate change management processes seamlessly with document control capabilities.

MOBILE ACCESS

Access all documents regardless of location. Ensure support for business continuity and ready information availability in a remote world.

REVISION/REVIEW

Automatically track revisions. Enforce review periods or obsolescence rules. Compare versions visually to easily identify changes and speed review/approval.

COLLABORATION

With a cloud-based platform, it's easy to collaborate and share information using favorite tools such as Microsoft, Google and BOX when creating, reviewing and updating documents

DOCUMENT-BASED TRAINING

Notify appropriate employees when required training documents are updated. Track engagement to ensure training completed.

AI POWERED SEARCH

Organize all documents and easily search with tagged metadata. Integrated AI provides for personalization, natural language and instant results.

ENTERPRISE GRADE SECURITY

Protect your documents with enterprise grade security for access and controls based on internal company policies.

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We essentially got two colleagues back. Because of the time savings, it helped us rededicate our document managers, and they now have an opportunity to grow in other areas.

The system **highlights our quality requirements,** which has given me a better understanding of our industry and why we do the things we do.

Jessica Acosta, Quality Systems Specialist
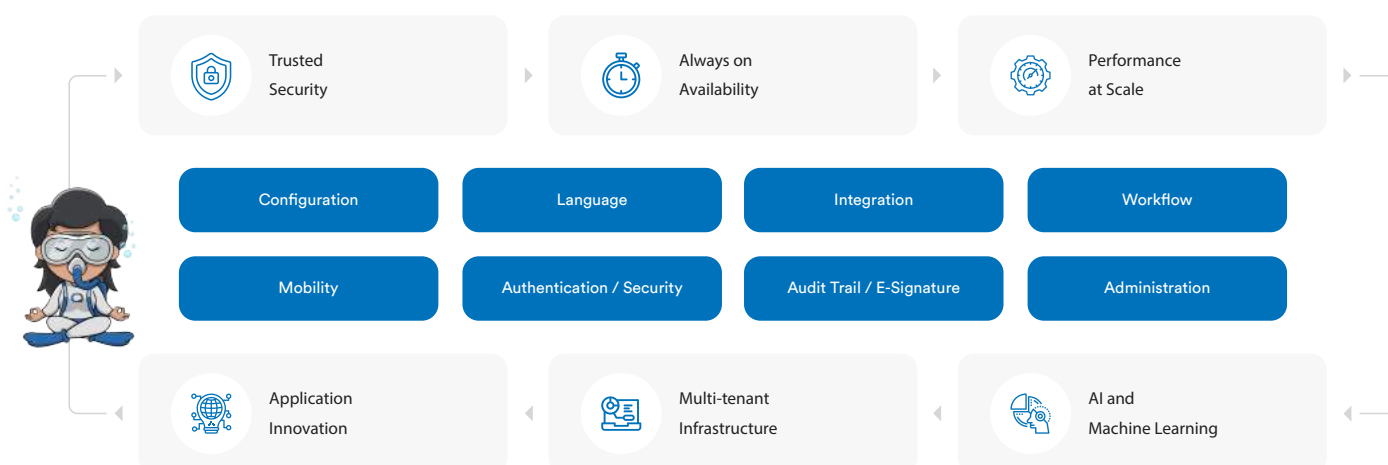
Achieve Your Quest for Digital Operations

CQ intelligently automates operations from product innovation to customer success

AI-powered and native on salesforce

| Product Lifecycle | Design Quality | Complaints Management | Document and Knowledge Management | Quality Management | Risk Management | Supplier Management | Safety Management | Environment and Sustainability |

CQ Solutions Powered by salesforce Platform

100% modern cloud infrastructure supports innovation

ComplianceQuest is a 100% native force.com application suite. As such, ComplianceQuest solutions inherit all attributes of the Salesforce platform.

Trusted Security	Always on Availability	Performance at Scale

Configuration	Language	Integration	Workflow
Mobility	Authentication / Security	Audit Trail / E-Signature	Administration

Application Innovation	Multi-tenant Infrastructure	AI and Machine Learning

About ComplianceQuest

Transform to a fully connected business with a **next-generation AI-Powered Product Lifecycle, Quality and Safety management platform, built on Salesforce**. Our connected suite of solutions helps businesses of all sizes increase quality, safety and efficiency as they bring their products from concept to customer success. Our intelligent data-driven platform comes with best-in-class integrated processes to mitigate risks, protecting your employees, suppliers and brand reputation, and to increase innovation, compliance, profit and customer loyalty. ComplianceQuest is pre-validated and easy to implement, use, and maintain, allowing for streamlined communication and collaboration across the product value chain.

For more information, or to request a demo with a ComplianceQuest expert, contact ComplianceQuest today:

- Visit **www.compliancequest.com**
- Email us at **marketing@compliancequest.com**
- Call us at **408-458-8343**